
Maple PTSA Meeting Minutes

January 8, 2019

Meeting start time 6:35PM

Attendance: Gina Englund, Agnes Gomez, Stephen Dooley, Marty Cortez, Bill Eisele, Summer Gallagher, Bao Ng, Sarah Igawa, Young Chang-Miller, Jen Seminara, Anna Howell, Jenn Gosma, Daisy Barragan, Erica DeMeerleer, Elena Sanchez, Joy Raymond, Emily King, Nikki Beall.

Welcome and Introductions

Principal Update - Elena Sanchez

- Budget and staffing allocations released in February and then planning begins.
- Security at Maple
 - Has not been addressed by the District despite repeated work by admin
 - Pegi McEvoy, Assistant Superintendent of Operations, is the contact.
 - Main concern: north buildings, portables and doors to main building due to proximity to the park; doors often left unlocked or propped open since staff and students go in and out consistently.
 - **TO DO:** Elena will send rough draft to PTSA for an email blast by parents to get attention and action on this issue.
 - Ideally Maple would have a key card system but Elena got a quote a couple years ago which was ~\$20,000.
 - For the front office, a buzzer system is partially installed but still lacking a part. cameras; north buildings most concern with proximity of the park.
- Superintendent visit last month
 - Visit went well.
 - Elena stressed capacity issue and safety concerns for Maple.

School Supplies Campaign - Bao Ng

- Bao has gathered information from several area schools; details for Maple still coming together.
- Suggested amount to parents is \$30 per student which will likely over cost of the program.
- Working on details such as where to store supplies? Who distributes supplies?
- Bao is parent volunteer coordinator and has about 8 other volunteers already.
- Elena announced program at BLT meeting.
- Next steps: 1) Bao and Elena meet Friday. 2) Communication with staff for their support/ideas/feedback.
- Suggestion: teacher point person.

PTSA president update - Joy Raymond

- Afterschool Enrichment – Winter session starts next Tuesday.
- Afterschool coordinator position
 - Filled by a Maple parent.
 - Still needs snack training and a background check which takes about 2 weeks.
 - Need coverage: Monday – Charles Beall; Tuesday – Jen Seminara and Joy Raymond; Wednesday – Nikki Beall.

- Afterschool Enrichment planning - Bill Eisele
 - Outside contractors cost prohibitive for Maple
 - Now that there is an afterschool coordinator hired, going to open up leading programs to parents and staff
 - There's a budget for supplies and small compensation.
 - Consideration moving forward: many teachers already do afterschool programs and do not get paid (i.e. Girls on the Run, Ultimate).

FEAT - Lunar New Year - Daisy Barragan

- January 17th -
 - Invite only - a literacy event targeting students reading below level
 - From 5-7pm.
 - Costco pizza which PTSA will reimburse for.
- January 29th –
 - Tuesday evening event for all.
 - need volunteers for set/up & clean/up.
 - **TO DO:** Summer Gallagher to send out signups.
 - fliers to go out Friday in kidmail.

Fundraising/Events Update - Jenn Gosma

- Bingo Night on Friday January 25th; doors open at 5:30pm
 - 3rd&4th graders bake sale to raise money for Camp Seymour; next student council meeting Wednesday at lunchtime and then the representatives can take bake sale information back to the classes.
 - Maple gear for sale
 - **NEED:** 10 more tables and 50 chairs; Jen Seminara reaching out to parent contact.
 - **NEED:** Prizes; have board games and accepting more; contact PTSA with prizes to donate mapleptsa@gmail.com
 - Erica DeMeerleer, membership coordinator, will circulate event with the QR code for easy PTSA signups.

Treasurer Report - Jen Seminara

- Tis the Season Campaign wrap-up
 - \$18,390 total raised.
 - Jen read a portion of one donor (10,000) who wishes to remain anonymous; donor to meet with Jen soon about earmarking some money for certain expenses (i.e. teachers).

Newsletter - Agnes Gomez

- Next newsletter out in two weeks.
- Translations efforts – parent volunteer Pam Chin working on this
 - Translation of the newsletter - IAs vs. parent volunteers;
 - IAs require a two-week turnaround.
 - If parent volunteers translate, IAs are more available for distributing the translated newsletter and reaching out via phone as needed (Somali families).
 - Pam interested in a quick teacher survey to get an idea of the translation needs.
- Suggestion: include the URLs of all the languages in the next newsletter.

- Suggestion: community board with newsletters, including translated versions, outside the front office on that south-facing bulletin board.
- **TO DO:** Agnes will connect with Pam to coordinate translation; parents are lined up to translate and Agnes can send them the google doc translation that can just be edited.

Maple Grounds Update - Stephen Dooley

- Design grant
 - Three upcoming community meetings:
 - January 25 – information gathering (Bingo Night)
 - March 7 – presentation of information and vote – time and location TBA
 - April 2 – presentation of vote results
 - 1st community meeting at Bingo Night January 25:
 - Advertising for the event through FB, other social media, posters.
 - Translator at each table
 - Already has the Spanish and Mandarin (will verify Cantonese also);
 - **NEED** Vietnamese; Elena will offer IAs to work the event and then Vietnamese will be covered.
 - **NEED:** parent moderators at the tables as well; Stephen to recruit for this.
 - Proposed homework assignment for Maple students – draft circulated; top 3 winners announced at Bingo Night for prizes.
 - Other: Drink table to attract attention to design tables; post-it notes for parents to enter playground ideas and then will a prize.
- New tree for atrium completed over break – thank you Stephen Dooley!

Meeting adjourned 8pm.

Next meeting: February 12, Tuesday, in the staff lounge at 6:30pm.

Prepared by Nikki Beall.

*Electronically approved on January 8, 2019.